

Highland Student Government Candidates 8th Grade (Future Freshman 2022-2023 School year)

Thank you for your interest in running for a position as a Highland High Student Government Representative. Your consideration and effort demonstrates an amazing degree of Highland pride! As a future Highland student, you can look forward to an awesome year making memories for everyone!

To be considered for an officer position, please decide which position you're applying for and complete the Candidate Checklist. Your application must be submitted to your middle school's Main Office on or before **FRIDAY, FEBRUARY 25 at 2:00 pm**. PORTFOLIOS may also be submitted directly to the Highland High Main Office before Feb.25.

An idea about each position can be found in the Skills Writing & Work Prompts or the HHS Officer Chart in this Application Packet. More detailed descriptions are available at www.rocktherams.weebly.com

FRESHMAN CANDIDATE PORTFOLIO CHECKLIST

COMPLETED PORTFOLIOS ARE DUE FRIDAY, FEB.25, 2022 BEFORE 2:00PM IN YOUR MIDDLE SCHOOL'S MAIN OFFICE

Complete the following checklist. Place your completed Portfolio items in the large envelope. Write your Name, Grade, Officer Position & your School's Name on the front of the Envelope. Place the Envelope in the box labeled "HIGHLAND SGOV" in your school's Main Office on or before FRIDAY, FEBRUARY 25 before 2:00pm

- DECLARATION OF CANDIDACY:** *(included in this packet)* complete and sign
- TEACHER GRADING SCALE:** *(part of the Declaration of Candidacy page)* Each of your teachers must fill out your current grades & attendance records
- WRITTEN & WORK SKILLS SAMPLES:** related to the candidate position (*ONLY complete the written & work samples detailed on the SKILLS page for the respective position(s) you wish to be considered for*)
- CANDIDATE Q&A FORM:** 4 Responses, 3-5 sentences each, completed by you.
- 8 TEACHER RECOMMENDATION FORMS:** *(included in this packet)*
Before giving the forms & envelopes to your teachers, make sure you write your **Name, your School Name, & Candidate Officer Position** you're applying for on the **FRONT OF EACH FORM & ENVELOPE**. Recommendation forms must be completed by 8 teachers from your 1st Semester of 8th Grade, or any teacher from your 7th Grade year. Teachers should return completed, sealed forms directly to your School's Main Office. If a teacher returns the envelope to you, it **MUST REMAIN SEALED**...unsealed envelopes will disqualify the recommendation. (Recommendations must be submitted on or before Friday, Feb. 25, 2pm)
- RUBRIC FOR CANDIDATE SELF-ASSESSMENT**
Complete your own scoring for the Candidate Rubric & submit with your portfolio. This will be the same Rubric the Review & Selection Board will use to calculate final scores ****Candidate self-assessment scores are to help candidates reflect on the quality of their final portfolio and DO NOT COUNT TOWARDS THE FINAL SCORE**
- 5x7 PHOTO**
Your photo is not used during the selection or election process but will be posted to announce the winners in the halls. Include your name, grade and officer position you're running for on the back of the photo. Photos must not include other people in them and must be school-appropriate

CONTACT JULIE DAVIDSON, Highland High School Student Government Advisor with any questions: julie.davidson@slcschools.org

**DECLARATION OF CANDIDACY
Highland High Future Freshman Officer 2022-2023**

I, _____, plan to attend Highland High School in 2022-2023, and officially declare candidacy for the office of: (see Student Government chart)

[] Freshman Class President [] Freshman Class Vice-President [] Freshman Class Secretary
AND/OR [] Freshman Congress Officer, District (circle one) **H R A M S** -Zip Code _____

(you may apply for more than 1 position. Placement would be based on best match to position(s) applied for)

I realize that I am responsible for verifying that I am eligible to be considered for this office.

I give permission to have my transcripts checked for proper verification.

I agree to abide by all the election rules set by the Selection & Review Committee, real or implied.

I hereby declare that I am eligible and declare my candidacy for Student Government.

I am aware of expectations, time commitment and responsibilities that I will assume if elected.

NAME OF STUDENT: _____ STUDENT ID: _____

STUDENT EMAIL: _____

PHONE #: _____

Student Signature: _____ DATE: _____

As a parent/guardian of a candidate for Highland Student Government '22-'23, I recognize and realize the responsibilities and time commitment that come with being a class officer. I am in full support of this decision and will aid my child whenever possible. I have read the responsibilities, rules, and expectations, and will help my child comply. I give permission to have my child's transcripts checked for eligibility, and for teachers to share information or experiences related to my child that may affect my child's eligibility. I verify his/her candidacy for office.

PARENT/GUARDIAN NAME: _____

EMAIL: _____ PHONE#: _____

Parent/Guardian Signature: _____ DATE: _____

Teachers, please indicate the quality of work/grade the student is earning in your class and the number of absences and tardies they have accumulated this term. Thank You.

Pd.	Teacher	Grade	Tardy Absence	Pd.	Teacher	Grade	Tardy Absence
1				5			
2				6			
3				7			
4				8			

This statement must complete the 8th grade portfolio. **SUBMIT COMPLETED PORTFOLIO:**

MIDDLE SCHOOL Main Office on or before 2:00 PM, Friday, February 25, 2022.

Please contact Julie Davidson, HHS Advisor, with any questions: julie.davidson@slcschools.org

Written & Work Skills Samples

Complete samples ONLY for your selected Candidate position

FRESHMAN CLASS PRESIDENT

- ❑ **WRITTEN SAMPLE:** (100-150 words, 3-5 sentences) As a Class President, you serve on the Student Outreach Team in Student Government. Discuss some new or innovative ideas for reaching more students at Highland. How will you make sure Student Government is representing all students at Highland, and providing equitable access to activities & events?
- ❑ **WORK SAMPLE:** (include at least 1 visual to illustrate your idea) Design an engaging teambuilding activity that you can do with the Student Government class. The activity can be focused on getting to know each other or learning how to collaborate & work together as a team.

FRESHMAN CLASS VICE-PRESIDENT

- ❑ **WRITTEN SAMPLE:** (100-150 words, 3-5 sentences) The Class Vice-Presidents serve on the Advertising Team in Student Government. Discuss some ideas you have for making sure all students at Highland know about upcoming events. What are some creative or innovative ideas for promoting an event? What are some ways you might reach students who don't usually attend events outside of school? How would you make sure all students have access to the information they need to participate?
- ❑ **WORK SAMPLE:** The Student Government Advertising Team = SBO Publicity Chair, SBO Historian, and all 4 Class VP's. Come up with an idea for advertising an event (dance, Spook Alley, Drive-in Movie Night, or a new idea you come up with!) How would you get students excited about attending the activity or event? What job do you see yourself being really good at to contribute to the Advertising committee when planning for these events?

FRESHMAN CLASS SECRETARIES

- ❑ **WRITTEN SAMPLE:** (100-150 words, 3-5 sentences) The Class Secretaries serve together on the Administrative Team in Student Government. Discuss your idea of what it means to be organized and maintain the information that is important to all of the officers in Student Government. How would you make sure your Freshman Class team gets important information, and why is it important to keep track of information & ideas from meetings?
- ❑ **WORK SAMPLE:** One of the projects taken on by the Administrative team is Royalty nominations and elections. What are some ideas you have to promote the Royalty nomination & election process to students at Highland. How will you make Royalty nominations inclusive and equitable to all students? What are some ideas you have for reaching students who may not know how to participate in the Royalty elections?

Highland High School Student Government
Getting to know our Future Freshman Candidate Q&A

Name _____ Middle School: _____

Freshman position you're applying for: _____

Please select 4 of the prompts to discuss thoughtfully and thoroughly. Each response should contain at least 3-5 sentences and be typed (approx. 1 paragraph or 100 words). Begin each response with the candidate position you're applying for. ie: "As the SBO President, I...."

1. What is your overall impression or experience with Highland High School?
2. If you could, what would you improve about your current school? What needs do you see that could be addressed on a more effective level? What do you think is working well?
3. Discuss the personal qualities, characteristics, skills or experience you have that would contribute to the Officer position you've decided to apply for.
4. Talk about a book or movie character you relate to in some way. What unique or interesting characteristic(s) do you share with this character?
5. Talk about an experience you've had that has helped to shape the things you care most about in your family, friendships or community.
6. Where do you recognize need and opportunity for change in the world outside of Highland High?
7. Talk about personal qualities you possess that can challenge you. How have you dealt with challenges?
8. What unique talents or hobbies are you especially passionate about, or skilled at? How did you discover these things?
9. What are your greatest personal strengths or qualities? How have these qualities helped you in different situations?

General Information about Student Government

As a Highland High Student Government Officer, you serve as a representative of Highland at all times. You are expected to behave in a way that sheds a positive light on the officers and the school no matter where, no matter when. You are committing to the time & effort it takes to support Highland students and events throughout the year. This means that your attendance and support of ALL Highland athletic teams (beyond, performing arts events, concerts, dances + all activities & events sponsored by Student Government is expected and considered mandatory. We collaborate with other departments to support our students who participate in athletic, performing arts, and other school-sponsored events. You are not expected to miss athletic practices/games/rehearsals/performances for Student Government but must remain in communication with Ms. Davidson and other Officers regarding scheduling conflicts that keep you from assisting your teams on Student Government.

THE BASICS

- * be in charge of planning and executing all student activities
- * be present supporting all lunchtime activities and helping out in any way
- * attend all Highland events: athletics, fine arts performances, debate tournaments, and any other Highland sanctioned event
- * activities such as stumps and dances are at night. You are to come early, be there during, stay after, and clean up. Don't expect someone else to do it for you.
- * decorate, decorate, decorate
- * be there and on time to the frequent meetings with and without administrators
- * be the student voice to administration & community on Highland issues
- * be up to date on everything that is happening, people will always be inquiring things about the school
- * ask others what you can do for them and always follow through on an assignment given no matter how large or small
- * get close as Student Government - learn to work together in order to run things with ease
- * have fun and give it your all - the more you give the more you will receive

COST - All amounts are approximate and depend on decisions made as a group.

Sweater	-\$ 275
Highland Leadership Retreats	-\$ 275
Rugby Shirt	-\$50

****Please don't let fees be a reason not to apply. There may be financial options for students.** Students may qualify for fee waivers, and Scholarships may be available for those who are not covered by the waivers. See Julie Davidson with questions or concerns.

TIME- Officers meet frequently on their own time. This begins immediately after elections are over, continues through the summer, and doesn't end until the school year ends. You will get out what you put into this job!

*It is required for officers to be enrolled in the YEARLONG Student Government class. The class is during 3rd period on A Days for the entire year. Make sure this elective does not interfere with your graduation requirements.

**The STUDENT BODY PRESIDENT & 2 STUDENT RELATIONS OFFICERS are enrolled in BOTH YEARLONG Government classes (Student Body Officers & Congress Officers) Both are during 3rd period on A & B Days for the entire year.

Student Government Sponsored Events & Activities: (including decorating & clean-up)

- AUGUST: Hello Week (First week of school activities) & Hello Assembly
- SEPTEMBER: Homecoming Week, Drive-in Movie, Assembly, Game & Dance
- OCTOBER: Haunted Halls Week, Spook Alley & Masquerade Dance
- NOVEMBER: Gratitude Week
- DECEMBER: Winter Week, Winterfest, Winter's Dance
- JANUARY: Bleak Week
- FEBRUARY: Election month, Sweetheart's Dance
- MARCH: Spirit Week
- APRIL: Culture Week, Talent Assembly, Culture Night
- MAY: Prom, Drive-in Movie
- JUNE: Graduation

Congress Sponsored Events & Activities – Support

- Homecoming Carnival
- Monthly Themes Aug-June
- Fundraisers
- Service Projects

School-sponsored Student Outreach and Support

- Registration
- Ram Camp (Freshman Orientation in August)
- 8th Grade CTE Tours
- New student welcome & tours
- Representation at Highland athletic events, concerts, performances, etc. etc.

**Activities & events may be added or changed. Please plan on attendance & participation at any Student Government event or activity deemed necessary by your Advisor and the Student Body President

Student Government Disclosure Document

We are a group of elected students who represent our classmates and all of Highland High School. It is our responsibility to coordinate and organize all school activities, legislate and amend the constitution, promote spirit, pride and traditions, and represent Highland well at all times. We work for the good of the entire school.

Course Topics/Objectives:

Team Leadership	Service in leadership
Ethics in leadership	Goal Setting
Organization and Delegation	Time & Stress Management
Planning & Productivity	Fundraising & Finance
Communication Skills	Speech Writing & Presentation
Human Relations	Interviews & Applications
Leadership Styles	Conflict Resolution

GRADING depends on Officer involvement and preparedness in the following

Attendance – In class on time every day (10 pts/day, -5 pts/tardy)

- All SGOV classes & your own committee meetings outside of class
- Highland High School Events – 5 per month in sweater or S.G. shirt (SGOV-sponsored activities don't count for this requirement)
 - 1 boy's athletic event
 - 1 girl's athletic event
 - 1 performing arts event
 - 1 concert or art show
 - 1 your choice HHS event
 - ALL lunchtime activities

Participation in ALL SGOV-sponsored events & activities at Highland (See next page) & Support for ALL Student Congress Service & Outreach projects (600 pts/event)

Attitude – Positive support of all student government members

Representation and support of school rules & expectations

Demonstrate a positive attitude and communicate disagreements appropriately

Demonstrate best effort in class, at activities, & with all decision-making efforts

Commitment to the success of all student government goals

Conduct – Each officer is expected to display dignity, courtesy, integrity, and personal responsibility as others look to you both inside and out of the school. You must be a positive example to be a powerful leader.

Responsibility – Fulfill the duties assigned to you in your elected or appointed office

Carry out any duties assigned by your SBO or Class President or his/her designees

Complete any duties assigned by your Advisor

Course Work – Participate in and complete class assignments

Be prepared with assigned class openers

Goal setting and completion

Plan & prepare one teambuilding activity for each semester

Complete a major project assigned each term

Notebook – Compile a notebook of suggestions & ideas for the following year officers

HONOR CODE

As an officer I promise to conduct myself at all times in a manner that reflects positively on Highland High. I will

- Be honest with officers, advisor, peers, educators, and family
- Respect my Advisor and other members of Student Government
- Keep all trust and confidences
- Respect & maintain the confidentiality of all Highland students represented in meetings or discussions
- Fulfill all responsibilities of being an officer
- Serve as an example to peers
- Maintain integrity and practice high ethical standards
- Promote positive interactions & collaborations with rival schools...keep the rivalry on the field
- Continually behave in a manner that promotes the spirit, pride, tradition, and high class of Highland

Breaking the honor code will result in probation and/or penalty as determined by the Executive Board or Advisor.

PROBATION

Student Body Officers & Class Officers are expected to maintain a 3.0 minimum GPA each term and Satisfactory citizenship, demonstrating full adherence to attendance, attitude, conduct & responsibilities

Officers will be placed on probation for the following:

- Insufficient GPA
- Unsatisfactory citizenship
- Conduct that reflects poorly on the school or Student Government
- Neglect of duties of office including a failure to reasonably attend meetings and other activities that are part of the position

The officer in question will be on probation for one report card period, until the problem is resolved or until the advisor deems terms have been met. During the probationary period, rights and privileges of an officer may be revoked. If requirements are not met thereafter, the officer may be permanently removed from office.

Highland participates in the "Community of Caring" process throughout the school year. This will help provide character education in the areas of personal responsibility, respect for others, trust, family, and caring.

Student Agreements:

- I agree to work hard at leaving a legacy for Highland
- I agree to respect all others in Student Government
- I agree to think of those I am serving when making decisions
- I agree to accept responsibility for my own actions
- I agree to practice random acts of kindness
- I agree to always behave in a manner that promotes a positive image of Highland
- I agree to follow and live up to the Student Government Honor Code
- I agree to respect the Student Government work spaces and to keep Highland clean

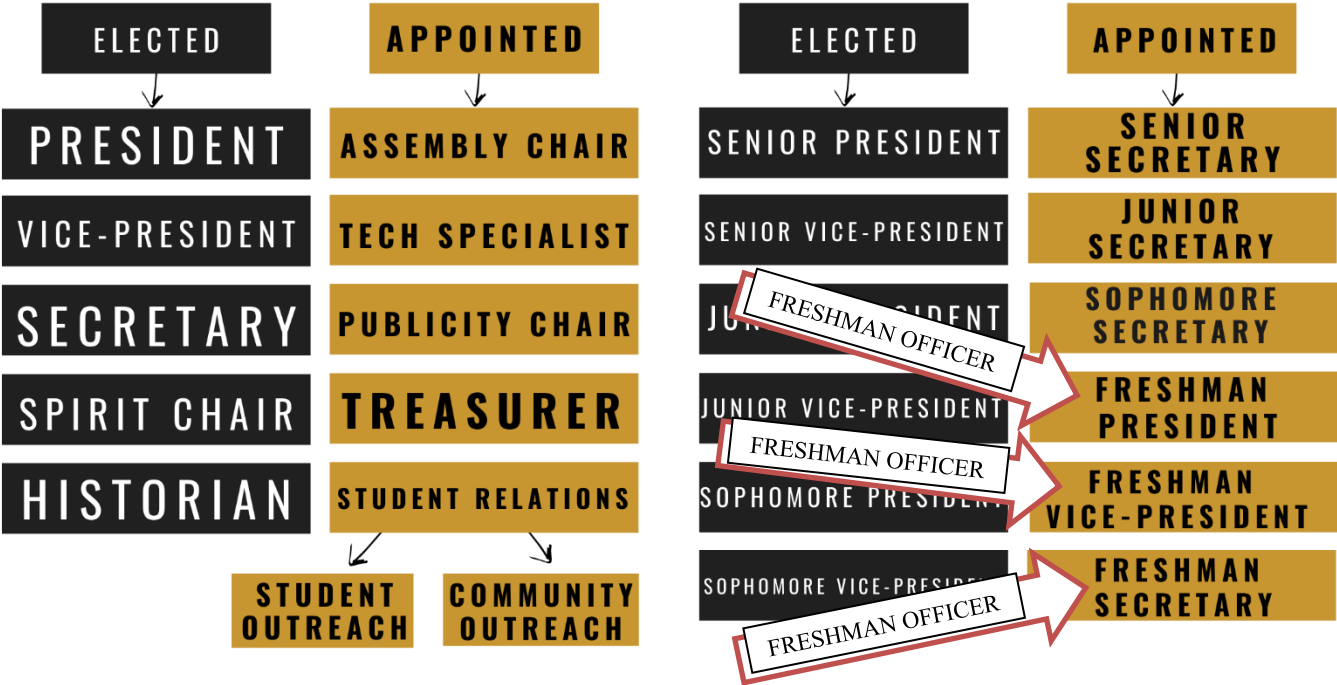
Student Government's Action Committees: Each Officer serves on their action Committee throughout the school year. Every Officer provides support to every committee, event & activity in SGov.

Representation	Connection
<p><u>ADMINISTRATIVE OFFICERS</u> SBO SECRETARY&TREASURER, CLASS SECRETARIES (4)</p> <ul style="list-style-type: none"> • FUNDRAISING • ELECTIONS • BUDGETS • MEETING MINUTES • H ROCK • ATTENDANCE @ ALL SCHOOL EVENTS • ATTEND & OVERSEE MEETINGS 	<p><u>OUTREACH OFFICERS</u> SBO PRESIDENT, STUDENT RELATIONS OFFICERS (STUDENT OUTREACH & COMMUNITY OUTREACH), CLASS PRESIDENTS</p> <ul style="list-style-type: none"> • RAM CAMP • HOMECOMING CARNIVAL • CLUB RUSH • CULTURE WEEK • CULTURE NIGHT • DRESS DRIVE • SGOV TEAMBUILDING
Communication	Unity
<p><u>ADVERTISING OFFICERS</u> PUBLICITY CHAIR, HISTORIAN, CLASS VICE-PRESIDENTS</p> <ul style="list-style-type: none"> • HHS SGOV INSTAGRAM & SOCIAL MEDIA • HHS MARQUEE • DESIGN EVENT FLYERS, POSTERS & BANNERS • HHS STUDENT & TEAM RECOGNITION • SGOV CALENDAR • ANNOUNCEMENTS • SGOV TEAMBUILDING 	<p><u>SPIRIT OFFICERS</u> SPIRIT CHAIR, SBO VICE-PRES, TECH SPECIALIST, ASSEMBLY CHAIR</p> <ul style="list-style-type: none"> • HALF-TIME • PEP RALLIES • LUNCH ACTIVITIES • MOVIE NIGHTS • RIVAL TEAM SGOV OUTREACH • ASSEMBLIES • DANCES • SPIRIT WEEK SUPPORT • SGOV TEAMBUILDING

HIGHLAND HIGH STUDENT GOVERNMENT

STUDENT BODY OFFICERS (SBO)

CLASS OFFICERS



STUDENT CONGRESS

APPOINTED POSITIONS, 2 OFFICERS FROM EACH DISTRICT (H,R,A,M,S) SHOULD REPRESENT 1 OF THE ZIP CODES WITHIN SELECTED DISTRICT

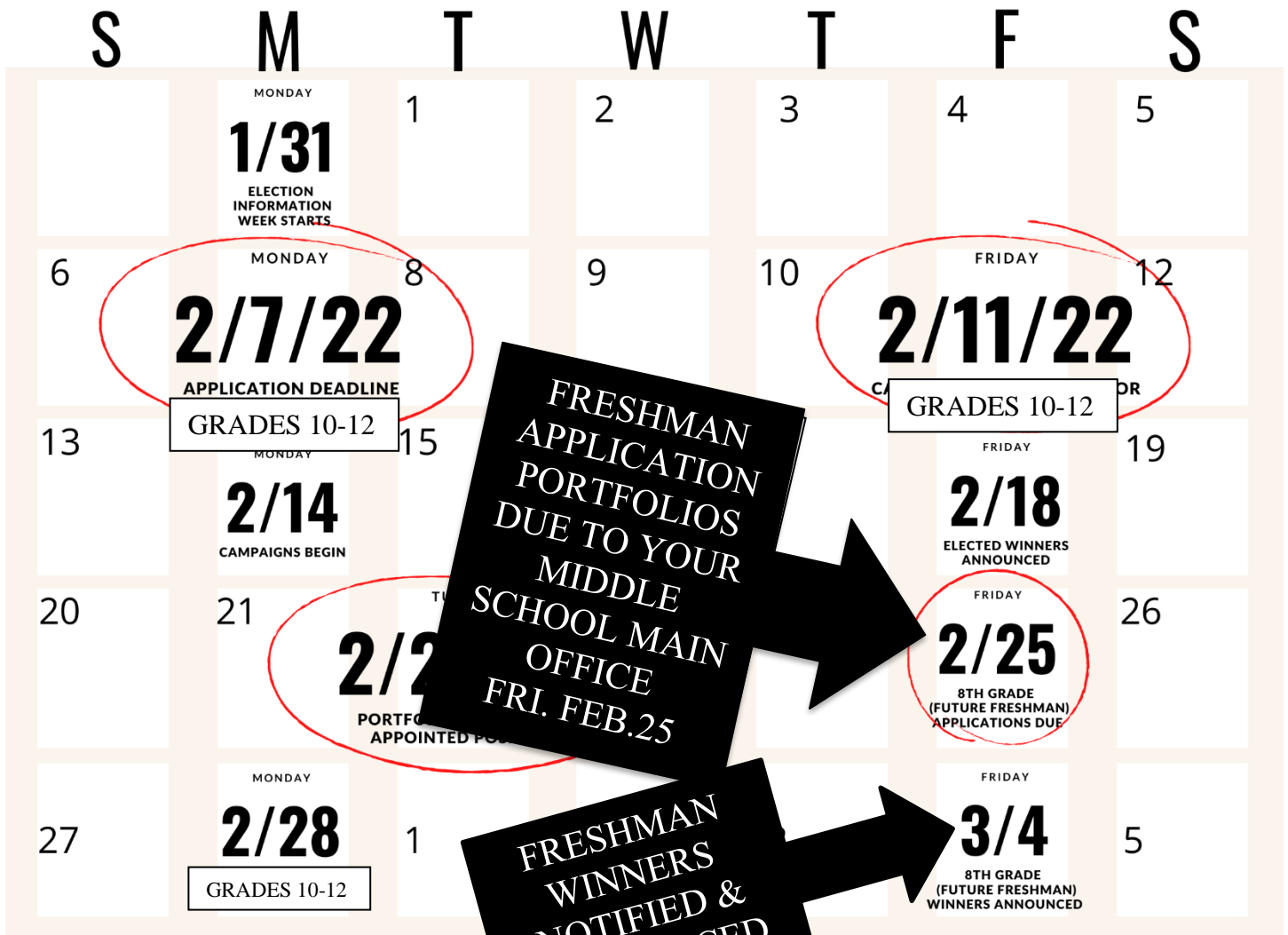
DISTRICT H		DISTRICT R		DISTRICT A		DISTRICT M		DISTRICT S	
1	2	3	4	5	6	7	8	9	10
84104		84103		84101		84106		84109	
84120		84108		84102				84107	
84115		84112		84105				84117	
84116		84113		84111				84121	
84123		84114						84124	
84044								84084	
								84124	
								84084	

*** EACH DISTRICT SHOULD HAVE 1 REP FROM GR.11-12 & 1 REP FROM GR. 9-10

VISIT www.rocktherams.weebly.com FOR MORE INFORMATION

FEBRUARY 2022

DATES & DEADLINES



To Do...

1. **DECIDE ON A POSITION TO APPLY FOR**
2. **PICK UP AN APPLICATION PACKET IN THE MAIN OFFICE**
3. **GET 8 TEACHER RECOMMENDATIONS**
4. **COMPLETE THE CHECKLIST IN THE APPLICATION PORTFOLIO**
5. **SUBMIT COMPLETED PORTFOLIO BY THE DEADLINE**

TALK TO: _____

Julie Davidson

Student Government Advisor
Highland, **RM G006**

OR julie.davidson@slcschools.org

SUBJECT LINE: HHS ELECTIONS

OR VISIT www.rocktherams.weebly.com

Still have Questions?

DATES & DEADLINES

For ELECTED & APPOINTED Officer Candidates

(If you are elected, the events marked with * are mandatory)

WHAT: FRESHMAN OFFICER APPLICATIONS AVAILABLE ONLINE

WHEN: Tuesday, February 1, 2022

WHERE: Highland High Homepage www.highland.slcschools.org OR
www.rocktherams.weebly.com

WHAT: FRESHMAN OFFICER PORTFOLIOS DUE

WHEN: Friday, February 25, 2022 by 2:00pm

WHERE: CANDIDATE'S MIDDLE SCHOOL MAIN OFFICE

**WHAT: FRESHMAN OFFICER APPOINTEES NOTIFIED &
ANNOUNCED**

WHEN: Friday, March 4, 2022

WHERE: Highland High Homepage www.highland.slcschools.org ;
www.rocktherams.weebly.com ; Highland High Main Entry Hall ; Highland High
SGov Instagram Page @highlandhighrams

MANDATORY ATTENDANCE FOR NEW 2022-2023 OFFICERS

***WHAT: SPIRIT WEEK HALL DECORATION
(MANDATORY ATTENDANCE FOR NEW WINNERS)**

***WHEN:** SATURDAY, March 19 7am-5pm

***WHERE:** Highland High Commons and Halls

***WHAT: USU Leadership Retreat**

***WHEN:** June 6-8, 2022 OR June 13-15, 2022 (TBA)

***WHERE:** Utah State University

Good luck! We look forward to getting to know you!

Teacher Recommendation Forms

- Write your **Name, Grade, Candidate Position, School Name, & form due date** on the **FRONT OF EACH ENVELOPE**, and on the top of each form.
- Provide a form, envelope and sticker seal to each teacher. Recommendation forms should be completed by 8 teachers you've spent at least 1 semester with
- Teachers should return completed, sealed forms directly to your school's main office. If a teacher returns the envelope to you, it **MUST REMAIN SEALED** with the label provided...unsealed envelopes will disqualify the recommendation.

*Recommendation forms may be submitted anytime on or before your campaign packet is submitted on Friday, February 25 by 2pm

Your portfolio will be assigned a number to allow your name to remain confidential to the review board, and the recommendations will be scored based on the rubric in the back of this packet.

Highland High Student Government Candidate '22-'23 Teacher Evaluation Form

Student: Fill in your Name, Officer Position you're applying for, Signature & Date. Give a copy of this form + your labeled envelope & Sticker to each of your teachers (including T.A. classes)

Student: _____ Intended Officer Position _____

- I understand all recommendations are confidential. I will not seek any opportunity to see this completed form.
Student Signature _____ Date _____

Teachers: Please rank this student in each of these categories. Student & teacher names are kept confidential from students, other teachers & our review board. Your name & signature is only used to verify this form was completed by the teacher. No specifics of teacher responses are shared. Once completed, please place in the envelope provided, seal the envelope, place the sticker along the seal, and return to your school's Main Office on or before **MONDAY, FEBRUARY 25, 2022.** (Please don't return the envelope to the student unless you're comfortable with the information potentially being seen by them. You can also email the form directly to julie.davidson@slcschools.org. Please include "8th Grade Nomination" + your school in the Subject Line

Teacher: _____ Subject: _____

Signature: _____

Dependability - On time with assignments, participates in class.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Leadership – Assertive not aggressive, takes initiative, motivates others.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Courtesy – Considerate, gets along with & helps others, shows respect for teachers and students.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Cooperation – Willing to work, complies with rules & policy, fits into a team atmosphere.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Attitude –Positive outlook, empathy towards others, inclusive & accepting	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Maturity – able to see more than one point of view, sees themselves realistically.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Organization – budgets time well, makes up missed work.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Responsibility – attends class, does not make excuses.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Trustworthiness – does own work, keeps confidences.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Communication – expresses thoughts, feelings and opinions clearly, honestly and respectfully.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak

Continued on back →

For Review Board use only ____/50

Is there anything outstanding or notable you could share about this student that would help the student stand out as an exceptional candidate for Student Government next year?

Does this student have specific talents and abilities you're aware of that may add to their leadership role? (ie: fine arts, writing, public speaking, performance, etc)

Are there any concerns you have that may indicate potential issues with this student in a leadership role at Highland next year? (your name, and the student's name, is kept confidential, and is not provided to the review board at any time throughout the selection and review process. Any information you provide will be used only in consideration of the student as a candidate for Student Government. These forms are shredded at the end of the election process and only numbered scores are used to determine winners)

Thank you for taking the time to complete this evaluation for your student! Feel free to contact Julie Davidson, HHS SGOV Advisor with any questions: julie.davidson@slcschools.org

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Student: _____ Intended Officer Position _____

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Teacher: _____ Subject: _____

Signature: _____

Dependability - On time with assignments, participates in class.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Leadership – Assertive not aggressive, takes initiative, motivates others.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
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Attitude –Positive outlook, empathy towards others, inclusive & accepting	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Maturity – able to see more than one point of view, sees themselves realistically.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Organization – budgets time well, makes up missed work.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Responsibility – attends class, does not make excuses.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Trustworthiness – does own work, keeps confidences.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
Communication – expresses thoughts, feelings and opinions clearly, honestly and respectfully.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak

Continued on back →

For Review Board use only ___/50

Is there anything outstanding or notable you could share about this student that would help the student stand out as an exceptional candidate for Student Government next year?

Does this student have specific talents and abilities you're aware of that may add to their leadership role? (ie: fine arts, writing, public speaking, performance, etc)

Are there any concerns you have that may indicate potential issues with this student in a leadership role at Highland next year? (your name, and the student's name, is kept confidential, and is not provided to the review board at any time throughout the selection and review process. Any information you provide will be used only in consideration of the student as a candidate for Student Government. These forms are shredded at the end of the election process and only numbered scores are used to determine winners)

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Highland High Student Government Candidate '22-'23 Teacher Evaluation Form

Student: Fill in your Name, Officer Position you're applying for, Signature & Date. Give a copy of this form + your labeled envelope & Sticker to each of your teachers (including T.A. classes)

Student: _____ Intended Officer Position _____

- I understand all recommendations are confidential. I will not seek any opportunity to see this completed form.

Student Signature _____ Date _____

Teachers: Please rank this student in each of these categories. Student & teacher names are kept confidential from students, other teachers & our review board. Your name & signature is only used to verify this form was completed by the teacher. No specifics of teacher responses are shared. Once completed, please place in the envelope provided, seal the envelope, place the sticker along the seal, and return to your school's Main Office on or before **MONDAY, FEBRUARY 25, 2022.** (Please don't return the envelope to the student unless you're comfortable with the information potentially being seen by them. You can also email the form directly to julie.davidson@slcschools.org. Please include "8th Grade Nomination" + your school in the Subject Line

Teacher: _____ Subject: _____

Signature: _____

Dependability - On time with assignments, participates in class.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
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Is there anything outstanding or notable you could share about this student that would help the student stand out as an exceptional candidate for Student Government next year?

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Highland High Student Government Candidate '22-'23 Teacher Evaluation Form

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Student: _____ Intended Officer Position _____

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Student Signature _____ Date _____

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Teacher: _____ Subject: _____

Signature: _____

Dependability - On time with assignments, participates in class.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
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For Review Board use only ___/50

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Teacher: _____ Subject: _____

Signature: _____

Dependability - On time with assignments, participates in class.	5-Outstanding	4- Excellent	3-Above Average	2-Average	1-Below Average	0-Weak
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Teacher: _____ Subject: _____

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Scoring Rubric

Portfolio Rubric for Freshman Candidate

The following rubrics will help you understand what the expectations are for your Portfolio submission and will help you reflect on your efforts. They are the same rubrics that will be used during the Selection & Review process. You do not need to do anything with the rubrics. They're included for your own reference, and to help clarify any questions about expectations and scoring.

	OUTSTANDING 100 pts – 71 pts	WELL DONE 70 pts – 41 pts	SHOWS EFFORT 40 pts – 11 pts	MINIMAL EFFORT 10-0 pts
<p>Candidate Q&A</p> <p>Review Board Score _____/100</p>	<p>--> 4 of more of the prompts have been answered.</p> <p>--> Each response is around 1- paragraph in length. 3-5 sentences (75-100 words)</p> <p>--> Candidate presents clear, articulate ideas and experiences that demonstrate strong character, thoughtfulness & insight.</p> <p>--> Candidate demonstrates sincere intention, effort & self-awareness in their responses.</p> <p>--> Includes specific personal examples that are unique to the candidate.</p>	<p>--> 3 or more prompts have been answered.</p> <p>--> Each response is 3-5 sentences in length (50-75 words)</p> <p>--> Candidate presents clear ideas that demonstrate character, self-awareness & sincerity.</p> <p>--> Includes some examples that are specific to the candidate.</p>	<p>--> 3 or less prompts have been answered.</p> <p>--> Each response is less than a paragraph (2-3 sentences, 25-50 words)</p> <p>--> Surface-level reflections that demonstrate a basic understanding of the prompt and ideas.</p> <p>--> Missing examples that are specific to the candidate but may cite generic examples.</p>	<p>--> 1-2 prompts have been answered.</p> <p>--> Responses are brief. Less than 25 words (1-2 sentences).</p> <p>--> Shows minimal effort to understand the prompt.</p>
<p>Teacher Recommendations</p> <p>Review Board Score _____/100</p>	<p>--> 7-8 Teacher recommendations are completed.</p> <p>--> Recommendations provide a clear understanding of candidate.</p> <p>--> At least 3-4 outstanding recommendations OR all 8 very positive recommendations.</p> <p>--> Detail positive contributions the candidate has already made and includes specific examples.</p> <p>-> All 4-5's on the rubric.</p> <p>-> No teacher concerns have been expressed.</p>	<p>--> At least 6 Teacher Recommendations are completed.</p> <p>--> Provide a good understanding of the candidate.</p> <p>--> At least 2-3 outstanding recommendations or 6 very positive recommendations that include some examples.</p> <p>-> All rubric scores are minimum 3-5.</p> <p>-> No teacher concerns are expressed.</p>	<p>--> At least 4 Teacher recommendations are completed</p> <p>--> All recommendations provide some specific examples of positive contributions the student has made in class, or other activities.</p> <p>--> Most rubric scores are 3-5. If a score is lower than 3, an explanation is provided by teacher.</p> <p>--> No significant teacher concerns are expressed.</p>	<p>--> Less than 4 recommendations have been received.</p> <p>-->Includes a few random, generic responses</p> <p>--> Provide a vague idea of what candidate might contribute or accomplish as an officer.</p> <p>-->More than 1-2 rubric scores fall below a 3.</p> <p>--> 1 or more significant concerns is expressed</p>

	OUTSTANDING 100 pts – 71 pts	WELL DONE 70 pts – 41 pts	SHOWS EFFORT 40 pts – 11 pts	MINIMAL EFFORT 10-0 pts
Written Sample Review Board Score _____/100	--> Written response is at least 100 words or 3-5 sentences and conveys an authentic sense of commitment to being a quality officer and making thoughtful contributions. --> conveys a clear plan for school and/or team improvement in a leadership role.	--> Written response is less than 100 words (or just a few sentences) and demonstrates some knowledge of responsibilities of an officer. ---> demonstrates a thoughtful plan that contributes to a leadership role.	--> Written response is under 60 words (2-3 sentences) and presents a vague idea of officer responsibilities. --> conveys a basic sense of officer responsibilities or contributions to Highland students. There is a basic idea for school and/or team improvement.	--> Written response is brief, under 40 words (1-2 sentences) and does not convey a clear idea of officer responsibilities, or school needs. --> does not convey a clear idea of team or school needs
Work Sample (Activity or visual) Review Board Score _____/100	--> Provides detailed information about ideas. --> Includes examples, including at least one visual example if requested, that provide a clear vision of an activity that will engage students. --> Demonstrates clear leadership qualities. --> Demonstrates insight & knowledge when it comes to engaging students. --> Descriptions and/or visuals are articulate, interesting and engaging.	--> Provides detailed information about ideas. --> Demonstrates the ability to organize and engage students. -> Ideas are creative and engaging.	--> Provides a few generic examples of ideas. --> Demonstrates some effort to organize and engage students --> Ideas are creative	--> Provides minimal information or understanding of the prompt. --> Demonstrates a minimal effort to engage students -> Ideas lack creativity or the potential to engage a group of students
Review & Selection Committee Review Board Score _____/600	Candidate received the most total points from the Selection Committee (600 pts)	Candidate received the second highest # points from the Selection Committee (500 pts)	Candidate received the third highest # of points from the Selection Committee (350 pts)	Candidate placed 4 th for # of points from the Selection Committee (200 pts)

Total Score _____/1000	NOTES:
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